



Organization, management, and logistics of the writing workshop held as part of the preparatory phase of the project: Compliance with EU- landscape impact regulation – IKI EUDR

Context

This consultancy was carried out under the project “Compliance with EU- landscape impact regulation: Achieving climate resilience and nature conservation through sustainable agricultural value chains that comply with EU Regulation and landscape- level measures in South America.” The objective of this initiative was to provide organization, management, and logistics services for the Writing Workshop held in Bogotá, Colombia, from September 1 to 5, 2025, under the IKI EUDR Project.



Project Description

This consultancy was carried out through:

- Prior organization of the Writing Workshop, complying with IUCN South America's rules and procedures, effectively coordinating all administrative, logistical, and management activities needed for the event, following communication and coordination with IUCN South America.
- Support to IUCN South America in logistical coordination to confirm the participation of consortium representatives and country delegates.
- Coordinating fixed-cost services (facilitation, simultaneous English-Spanish-English and Spanish-English-Spanish interpretation, audio, and documentation) and variable-cost services (delegate flights, lodging, meals, work materials) for the Workshop before, during, and after the event.
- Systematization of the event.



Duration

2 months, August 2025 - September 2025

Client

